



November 30, 2010

Dear Homeowner:

The purpose for writing today is to introduce to you, POSolutions, LLC an elite property management team that specializes in providing property management services to homeowner associations. It is with great pleasure that we announce, POSolutions, LLC has recently contracted with the Kensington Park Homeowners Association to provide financial and accounting services for the community.

The association's Board of Directors remains active and continues to provide extensive oversight regarding the decisions made on the community's behalf and the services provided by POSolutions, LLC.

Our goal as a managing agent of the association is to maintain the highest level of service possible while striving to create a community of neighbors, and not just homeowners. The mandatory annual assessments for Kensington Park Homeowners Association, as described in the Declaration, is a vital component for the maintenance, governance and day to day business operations on the neighborhood's behalf. Collected assessments are used for the payment of various services including: property management services, insurance, common area property taxes, landscaping, federal and state income taxes, administrative needs and more.

As required by the community's governing documents, the Kensington Park Board of Directors has approved the 2011 fiscal budget and has established the annual assessment payment terms for the community.

**For your review, enclosed is a copy of the 2011 budget, your current account statement and information on how to make your payments and the annual terms. All homeowners will also be receiving a coupon book in the mail for payment submission.**

If you need additional information on how to make your payment please contact our office at 678-715-1430 or email [shan@posolutions.net](mailto:shan@posolutions.net) In the event you need to submit an information request or make homeowner updates please visit us online at [www.posolutions.net](http://www.posolutions.net) or call 678-715-1430, Monday-Friday, 8:30 am to 5:00 pm.

POSolutions, LLC also provides a 24 hour emergency hotline for urgent issues that impact the overall well being of the Kensington Park community such as fires, floods, or any damages to common element property. In the event of an emergency, please call 404-844-8350.

Thank you in advance for your participation.

In the Spirit of Community,

Shandron Pemberton  
Community Association Manager  
[shan@posolutions.net](mailto:shan@posolutions.net)